

**Florida Parishes Human Services Authority
Minutes of the FPHSA Governing Board Meeting
FPHSA Headquarters
835 Pride Drive, Suite B, Hammond, LA 70401
October 25, 2024**

Dr. Genesa Garofalo Metcalf, Board Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 9:35 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

Attendees

Governing Board: Brandon Browning; David Duplantier, Genesa Garofalo Metcalf, M.D; Carol Stafford; and Noble-Bates Young

Absent: Timothy Lentz; Mona Pellichino; and Rev. Gary Porter

FPHSA Staff/ Guest: Richard Kramer, FPHSA Executive Director; Rebecca Soley, FPHSA Board Secretary; Rachelle Sibley, FPHSA Chief Operating Office

Prayer was offered by Mr. Browning.

Agenda/Consent Agenda

Dr. Metcalf extended an offer for additional agenda items or revisions to the agenda.

Ms. Young made a motion to accept the agenda as presented; seconded by Mr. Duplantier.

The motion passed unanimously.

Excused Absences

Ms. Young made a motion excusing the absences of Mr. Lentz, Ms. Pellichino, and Rev. Porter; seconded by Mr. Browning.

The motion passed unanimously.

Approval of Minutes

Ms. Stafford made a motion adopting the September 27, 2024, minutes as written; seconded by Mr. Browning.

The motion passed unanimously.

Public Input

Dr. Metcalf welcomed all in attendance and extended an opportunity for public input.

Executive Director Report

Mr. Kramer presented the following updates for October 2024:

1. CCBHC Grant Update: October first marked the one-year mark for our CCHC grant which means that an annual report and attestation were due to SAMHSA in order to renew the grant for another year. These items were submitted and have been accepted by SAMHSA and the grant will continue with \$1m for the current year. There is also a considerable amount of money available to roll over from the previous year due to normal lags time during startup and plans are underway to spend that amount down.
2. CCBHC Project: One integral part of our CCBHC project is to improve access to services for the people coming to us for behavioral health care. A pilot project has been ongoing to centralize the intake process, with Mandeville, Slidell, and Bogalusa testing it this coming week. The aim is to ensure that we are able to quickly triage people seeking services to ensure those whose needs require immediate care for their safety are provided with that on the same day rather than being scheduled for a future appointment while those whose needs are less urgent are scheduled to come back later. As two of the most critical issues our services address are opioid use and risk of self harm, it is vital that those most at risk are able to be seen and cared for quickly and balancing the use of the limited resources available is necessary in order to achieve that goal.
3. LDH Licensing Visit: LDH licensing paid a visit to our Denham Springs clinic earlier this month as a part of what was reported as their efforts to inspect all behavioral health providers over the next 18 months. The inspection was very thorough and there were minimal findings that are all easily addressed as well as some that we disagree with related to serving individuals from outside of the catchment area.
4. Electronic Health Record Update: One finding in the inspection related to transition and discharge plans for behavioral health clients. This has been an ongoing issue that the current electronic record does not facilitate well. We have spent much of the past three weeks working on implementation of the new electronic health record and are encouraged that these issues will be resolved as a part of the new record's structure. As of today, go live for Carelogic is scheduled for April 1.
5. Mobile Unit: The mobile unit has expanded its services to begin offering a day per month in Greensburg, where we had previously provided outreach services before Covid. Efforts to market to individuals who can benefit from this service are underway as we look to serve those individuals in more remote areas or with transportation challenges better.
6. LASOR 4.0: Next week OBH will host a kickoff meeting for the federal grant, Louisiana State Opioid Response 4 (LASOR 4.0). Through this grant we will receive \$351,000 in the current fiscal year to support opioid use disorder efforts including funding the recovery coordinator, some MAT prescriber time, peer support specialists, and prevention activities.
7. PFS111: Also continuing this year is a new cycle of the Partnership for Success Grant III (PFS III) which aims to reduce underage drinking through prevention activities in Washington and Livingston Parishes. This grant provides \$100,000 for each of the two parishes per year that will be spent through our contracted prevention partners in those parishes to achieve the grant's objectives.
8. Capital Outlay Update: As discussed in our last board meeting, our capital outlay requests for the Medical Arts Location and the Mandeville clinic have both been submitted and we

have received lots of letters of support from our local legislators. As the legislature goes through the budgeting process early next year we will find out if these much-needed projects are selected for funding.

9. ACT421 Referrals: Our Developmental Disabilities section has been overwhelmed over the past several months with the number of referrals for Act 421 which has resulted in a backlog. We have contracted with two additional nurses to complete the assessments and reorganized the process internally to expedite the assessments. It is expected that the backlog will be resolved within the next 8 weeks.
10. Developmental Disabilities Services Data Information: Mr. Kramer provided some developmental disabilities services data for July, August, and September 2024 on the following information: Systems Entry; Referrals for Crisis Placement; PASRR; Residential Placement Searches; IFS Information including referrals, new requests, individuals/families receiving IFS, the number on the waiting List, and denials; FFF information including those receiving FFF; the number on the waiting list; and Waiver Information including those receiving Waiver Services, pending waiver services, waiver recipients admitted to institutions; the number of SUN referrals submitted to State Office; and ACT421 CMO information including number of referrals, eligible determinations, denials, and appeals.
11. Behavioral Health Services Information: Mr. Kramer provided the number of persons served and services provided for the following: Bogalusa Behavioral Health Clinic; Denham Springs Behavioral Health Clinic; Mandeville Behavioral Health Clinic; Rosenblum Behavioral Health Clinic; Slidell Behavioral Health Clinic; Outreach Services in Franklinton, Greensburg, and Kentwood; and Home and Community Based Services, as well as the number serviced through Residential Treatment Services in July, August, and September 2024.

Ms. Young made a motion to accept the Executive Director's report as presented; seconded by Mr. Browning.

The motion passed unanimously.

Financial Report:

Fiscal Year 2025 (July 1, 2024 through June 30, 2025)

Ms. Sibley presented FPHSA's first FY2025 budget analysis, as of September 30th, that reflected a projected deficit. She indicated that the Fiscal Department would continue to monitor revenues and expenditures closely, as well as work with the Leadership Team to minimize or eliminate the deficit by fiscal year end.

Ms. Young made a motion to accept the Financial Report as presented; seconded by Mr. Browning.

The motion passed unanimously.

Board Business

Board Member Terms

Both Mr. Lentz and Dr. Metcalf's board terms expire at the end of December. Ms. Young made a motion supporting their reappointment and requested that a letter be sent to the appointing authority on behalf of the board recommending their reappointments; seconded by Mr. Duplantier.

The motion passed unanimously.

Policy Review

Mr. Kramer presented Policy 017 Executive Limits- Communication with and Support to the Board for their annual review/consideration.

Ms. Young made a motion approving the policy as presented; seconded by Mr. Browning.

The motion passed unanimously.

Executive Session: Executive Director Evaluation

Ms. Young made a motion to enter into Executive Session at 10:27 a.m. to discuss the Executive Director's performance evaluation; seconded by Mr. Duplantier.

The motion passed unanimously.

Ms. Young made a motion to end Executive Session at 11:00 a.m.; seconded by Mr. Browning.

The motion passed unanimously.

Confirmation of the Next Meeting

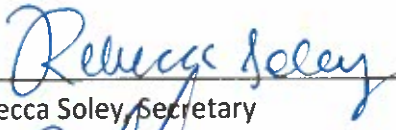
It was confirmed that the next meeting of the FPHSA Governing Board will be on December 6, 2024, at a time and location to be announced.

Adjournment

Ms. Young made a motion to adjourn the meeting at 11:02 a.m.; seconded by Mr. Duplantier.

The motion passed unanimously.

Respectfully Submitted,



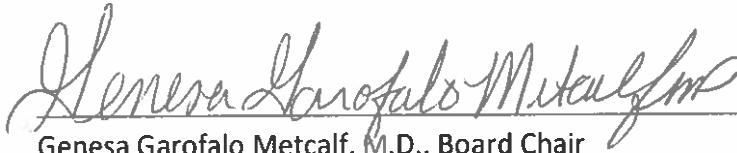
Rebecca Soley, Secretary

12-6-24
Date



Richard J. Kramer, Executive Director

12-6-24
Date



Genesa Garofalo Metcalf, M.D., Board Chair

12/06/24
Date