

Florida Parishes Human Services Authority
Minutes of the FPHSA Governing Board Meeting
FPHSA- ADU/FTC
23363 South Robin Road, Quad B, Mandeville, LA 70448
July 26, 2024

Dr. Genesa Garofalo Metcalf, Board Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 9:31 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

Attendees

Governing Board: Brandon Browning, Timothy Lentz, Genesa Garofalo Metcalf, M.D; Mona Pellichino; Carol Stafford; and Noble-Bates Young

Absent: David Duplantier and Rev. Gary Porter

FPHSA Staff/ Guest: Richard Kramer, FPHSA Executive Director; Rebecca Soley, FPHSA Board Secretary; Rachelle Sibley, FPHSA Chief Operating Officer; Angela Tyrone, Community Member

Prayer was offered by Mr. Lentz.

Agenda/Consent Agenda

Dr. Metcalf extended an offer for additional agenda items or revisions to the agenda.

Ms. Pellichino made a motion requesting to revise the agenda to add "Purchase Request Approvals" to the agenda; seconded by Mr. Lentz.

The motion passed unanimously.

Excused Absences

Ms. Pellichino made a motion excusing the absence of Mr. Duplantier and Rev. Porter; seconded by Mr. Lentz.

The motion passed unanimously.

Approval of Minutes

Mr. Lentz made a motion adopting the May 24, 2024 and June 28, 2024, minutes as written; seconded by Ms. Stafford.

The motion passed unanimously.

Public Input

Dr. Metcalf welcomed all in attendance and extended an opportunity for public input.

Executive Director Report

Mr. Kramer presented the following updates for July 2024:

1. **Budget Reduction Scenarios:** It's been a few years since we have had budget reduction scenarios requested by LDH. In anticipation of possible budget shortfalls next fiscal year related to the expiration of a temporary sales tax the administration is preparing already to examine different scenarios for reductions in state general fund dollars. We were asked to submit scenarios recently for reductions from 1-5% of SGF which, for this year's budget would range from \$163,862 up to \$819,312. There will likely be many more discussions throughout the year and we may end up with some level of reduction should the state deficit not improve. However, we will take those reductions in the places that have the least impact on our core services and attempt to backfill those cuts with additional funding or support wherever possible.
2. **Expanding Gambling Treatment Services:** Earlier this year we requested additional funding for a second gambling treatment position for FPHSA. The number of gambling services we provide outpaces many of the other regions and the need for additional resources only continues to grow. We were contacted last week with an offer of additional funding for the current year that can't be guaranteed in future years to put towards this effort. We will be accepting this funding and adding to our existing capacity in order to make the most difference we can in the time we have the funds and will hope that our numbers will be able to justify continued funding when next fiscal year begins.
3. **CCBHC Update:** Work is continuing on the CCHC project with individuals identified to be hired into the care coordinator positions which play a major role in accomplishing the goals of project. Work on improving access to services is continuing with the second pilot of the process to continue to work out the specifics to improve our ability to quickly get services to our clients.
4. **Residential Treatment Program Updates:** Our residential program has had trouble rebounding to where it was prior to covid lockdowns. A combination of continued staffing difficulties as well as the addition of other providers of similar services being opened in the area raise questions about whether the goal should continue to be to rebuild the program to what it once was. With that in mind, we have considered some changes in the types of services that should be offered by this program that would better fill gaps in the local community's continuum of care. Concurrently, discussions are underway with St. Tammany Parish officials about a partnership to contract to provide a Bridge Clinic for medications for opioid use disorders. This presents an opportunity to revitalize the services offered by this program while right-sizing the existing residential operations at the same time. The change in scope will also allow for a more efficient use of resources as well as some additional funding to support these efforts giving much reason for optimism around a program that has been struggling over the past two years.
5. **House Bill 961:** In the legislative session concluded last month, House Bill 961 by Representative Muscarella was passed and became Act 665 when signed by Governor Landry that creates a mental health transition pilot program in the parishes of Livingston, St.

Helena and Tangipahoa parishes to provide eligible individuals with transition services in the community while on probation and parole. This law requires FPHSA to work with Probation and Parole to screen individuals being placed on probation or leaving incarceration on parole for mental health needs. Those that are screened as potentially needing mental health services will be referred to FPHSA for a next level screening followed by any treatment recommendations which may then become a condition of their probation and parole. The law requires a report to the legislature after one year to demonstrate the impact of this pilot program on recidivism and other outcomes with the hope that this plan can be scaled across the state to the other LGEs as well.

6. Capable Community Employment Campaign: The developmental disabilities employment program discussed at the last meeting has been officially launched with billboards up in three locations as well as social media ads that are getting a favorable reception so far. We hope to be able to identify funding to hire someone to manage this program as it moves into the next phase.
7. Employee Enrichment Day: Mr. Kramer invited the members of the board to a 20th Anniversary Employee Enrichment Day at the Castine Center on July 31, 2024, from 8:30 a.m. to 3:30 p.m.
8. Developmental Disabilities Services Data Information: Mr. Kramer provided some developmental disabilities services data for April, May, and June 2024 on the following information: Systems Entry; Referrals for Crisis Placement; PASRR; Residential Placement Searches; IFS Information including referrals, new requests, individuals/families receiving IFS, the number on the waiting List, and denials; FFF information including those receiving FFF; the number on the waiting list; and Waiver Information including those receiving Waiver Services, pending waiver services, waiver recipients admitted to institutions; the number of SUN referrals submitted to State Office; and ACT421 CMO information including number of referrals, eligible determinations, denials, and appeals.
9. Behavioral Health Services Information: Mr. Kramer provided the number of persons served and services provided for the following: Bogalusa Behavioral Health Clinic; Denham Springs Behavioral Health Clinic; Mandeville Behavioral Health Clinic; Rosenblum Behavioral Health Clinic; Slidell Behavioral Health Clinic; Outreach Services in Franklinton, Greensburg, and Kentwood; and Home and Community Based Services, as well as the number serviced through Residential Treatment Services in April, May, and June 2024.

Ms. Young made a motion to accept the Executive Director's report as presented; seconded by Ms. Pellichino.

The motion passed unanimously.

Financial Report:

Fiscal Year 2024 (July 1, 2023 through June 30, 2024)

Ms. Sibley indicated that Fiscal Year 2024 ended on June 30, 2024. The close out process is still underway and the final close out report will be available at the August or September board meeting. As of now, the shortfall/projected deficit is still under the estimated amount that was approved by the board to pull from escrow as a contingency plan to prevent an overall deficit situation. Ms. Sibley indicated that we are also projecting to put money back into escrow; however, there will still likely be an overall deficit.

Ms. Sibley disseminated a copy of FPHSA's Budget Comparison between FY2024 and FY2025 that reflected the FY24 final budget and the FY25 appropriated budget and included the difference in dollar amounts and percentage increase/decrease.

Mr. Lentz made a motion to accept the Financial Report as presented; seconded by Ms. Stafford.

The motion passed unanimously.

Board Business

Policy Review

Mr. Kramer presented the policies and procedures outlined below for the board's annual review.

- 017 Executive Limits- Communication with and Support to the Board

Ms. Pellichino made a motion approving the policy as presented; seconded by Ms. Young.

The motion passed unanimously.

Purchase Request Approvals

HVAC Repairs at the Medical Arts Plaza Facility in Hammond

Mr. Kramer reported HVAC Issues at the Medical Arts Plaza Facility in Hammond that is the work hub for FPHSA's Home and Community Based Services staff. He reported that one of HVAC units must be completely replaced and another is leaking and in need of repair. The board requested that the Executive Director assess and authorized him to make a determination if replacing the second HVAC unit was more fiscally and financially responsible than repairing it.

Mr. Lentz made a motion approving the purchase request to purchase a new HVAC unit and to either replace/repair; seconded by Ms. Mona Pellichino.

The motion passed unanimously.

Electronic Health Record Implementation/Set-Up and Monthly Subscription Fees

Mr. Kramer presented the purchase request for transitioning to a new electronic health record, CareLogic. Mr. Kramer indicated that not only is the agency not satisfied with the current record, it does not meet the CCBHC requirements and will save the agency money each month. He informed the board that the purchase is being funded by the CCBHC grant.

Ms. Mona Pellichino made a motion authorizing the purchase request for the one-time implementation and set up fee of the new electronic health record and the ongoing monthly subscription fee; seconded by Mr. Timothy Lentz.

The motion passed unanimously.

Confirmation of the Next Meeting

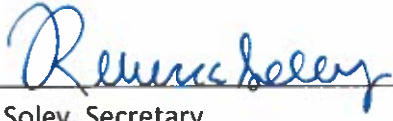
It was confirmed that the next meeting of the FPHSA Governing Board will be on August 23, 2024, at 9:30 a.m. at FPHSA Headquarters.

Adjournment

Mr. Lentz made a motion to adjourn the meeting at 10:44 a.m.; seconded by Ms. Pellichino.

The motion passed unanimously.

Respectfully Submitted,



Rebecca Soley, Secretary

8/23/24

Date



Richard J. Kramer, Executive Director

8-23-24

Date



Genesa Garofalo Metcalf, M.D., Board Chair

8/23/24

Date